

Westmoreland Planning Board  
February 15, 2016  
Meeting minutes

**A. Call to Order, Seating Members**

Present: Lauren Bressett, Steve Houle, Dawn Lincoln, Alison Fissette, Mark Hayward, Jim Starkey. Tim Thompson was seated for Bruce Smith. Excused absence: Russ Austin and Bruce Smith.  
Lauren Bressett called the meeting to order at 6:30 pm

**Review of Minutes 1/18/2016**

Jim Starkey made a motion to accept the minutes as read, Dawn Lincoln second, motion passed.

**B. Application/Hearing**

None

**C. New Business**

Culvert Policy

Board members discussed the town's culvert policy and discussed who they wanted to be the designee per New Hampshire RSA 236:13 in the event a problem occurs.

Dawn Lincoln made a motion that the Planning Board designates the Selectboard to be the designee for private driveway connections covered by the culvert policy, Jim Starkey second, motion passed unanimously.

**D. Old Business**

**Master plan update review**

Board members continued their review of the updated master plan, final editing completed. Lauren Bressett will have a final draft for the next regular scheduled meeting which will also be a public hearing on adopting the Master plan.

**E. Letter**

A copy of a letter from the NH Dept of Historical Resources was received noting there were no findings on R7 lots 28 & 29 in regards to a EPA permit.

Jim Starkey made a motion to adjourn, Steve Houle second, motion passed.

Meeting adjourned at  
8:15 p.m.

Respectfully submitted  
Alison Fissette  
Planning Board Clerk

3/21/16

*At the March 21st 2016 meeting, Patricia Rodriguez was in attendance and pointed out the typo of R7 should have been R17, board members approved the amended minutes.*

**E. Letter**

*A copy of a letter from the NH Dept of Historical Resources was received noting there were no findings on R17 lots 28 & 29 in regards to a EPA permit.*