

Trustees of Trust Funds

MINUTES OF THE TRUSTEES' MEETING - Unapproved

A meeting of the Trustees was held at 728 Route 63 on September 9, 2013. Trustees present were Patrick Baker and Gary Gray. The meeting started at 7:02 P.M.

Gary moved that he become Chairman and Investment Officer and Pat become Financial Officer and Secretary. Pat seconded the motion. Approval was unanimous.

The minutes of the July 31, 2013 meeting were reviewed. Gary moved that the minutes be approved, seconded by Pat. Approval was unanimous.

Pat moved that the Westmoreland Trustees of Trust Funds manage and invest trust funds in accordance with the prudent investor rule under RSA 564-B:9-901-RSA 564B:9-906. The attorney general will be advised of this decision in writing and investment advice and assistance under RSA 31:38-a, 111 will be hired or employed. Capital reserve funds will continue to be managed under the prudent man rule. Gary seconded the motion. Approval was unanimous.

A letter of notification to the attorney general was reviewed and signed by both trustees.

A letter to Edward Jones advising that the trustees would be managing trust funds according to the prudent investor rule was reviewed and signed by both trustees.

Gary moved to rescind the July 31 approved motion that "all letters be reviewed and signed by all trustees..." and that appropriate signing procedures be added to our operating guidelines. Pat seconded. Approval was unanimous.

Pat moved to rescind the July 31 approved motion that the Investment Officer survey CD rates twice a year. Gary seconded the motion. Approval was unanimous.

Pat will write a letter to Ceil Goff at Edward Jones advising her that as our broker, she will be our financial advisor. He will ask Ceil to meet with the trustees to discuss investment options and strategies.

Pat moved that we transfer both of our money market/checking accounts from Connecticut River Bank to the HampshireFirst Bank, where they will enjoy the current 0.6% interest rate. Gary seconded the motion. Approval was unanimous.

Gary moved that Pat ask the Selectmen to advise HampshireFirst of the Town's EIN and approved checking account signatories. Pat will the open the account and transfer the funds. Pat seconded the motion. Approval was unanimous.

Our Investment Policy and Operating Guidelines was reviewed, and several changes were made. Pat moved that the modified document be approved and Gary seconded the motion. Approval was unanimous.

The Common Stock Investment Guidelines was review and modified to reflect the fact that the trustees shall follow the prudent investor rule. Gary moved they be approved. Pat seconded the motion. Approval was unanimous.

An August 20 email from Russ Kotfila regarding the stock market was discussed. Our December 2012 decision to not try to time the stock market was reaffirmed. Our policy is to invest in high yield growth stocks showing minimum down market volatility. Our strategy will be reviewed with our financial advisor at a coming meeting.

Treasury Inflation Protected Securities (TIPS) were discussed and the trustees agreed that they would be suitable for capital reserve fund investment. Gary expressed interest in laddered TIPS investments. Pat will discuss the possibility of opening a TIPS account for capital reserves with Edward Jones.

Gary will contact Nancy Zeller regarding the audit of our 2012 statement.

Pat will review the report to the School Board, and if necessary advise them of corrections.

Pat will forward to the Selectmen a letter advising of a \$5,000 addition to the Thomas White Soccer Fund.

Regarding trustee name changes, Pat will notify Edward Jones. Gary will correct names on CDs and checking accounts.

The next meeting will be held Monday, December 9 2013 at Gary's house at 7 PM. Pat moved the meeting be adjourned at 8:40 PM. The motion was seconded by Gary and approval was unanimous.

Respectfully submitted and posted.

Patrick N. Baker, Secretary