

**Westmoreland Public Library  
Board of Trustees  
September 15, 2016  
APPROVED**

Meeting called to order at 6:35 p.m.

Present: Jayne Burnett, Jan Hurley, Kathy Cox, TJ Kelly, Donna Cary, Louise Slayton

MINUTES: Donna moved to approve minutes of June 16<sup>th</sup> meeting; Kathy seconded.

**TREASURER'S REPORT:**

Jan will check with Dead River about a contract for 2016-17.

Budget indicates we are in good shape.

Kathy moved to accept Treasurer's Report; Donna seconded. Motion was approved

**LIBRARY DIRECTOR'S REPORT:**

A yoga program for 3- and 4-year-olds is in the works; date it will begin to be determined.

School programs to resume in October.

Deb Stavseth to fill in for Pat Cooke when she goes on vacation.

Audrey Hood resigned as library cleaning person. Looking for replacement.

Circulation and patronage ahead of last year's numbers.

Kathy moved to accept Library Director's Report; Donna seconded it.

**NEW BUSINESS:**

We will ask Terry Cox to conduct an informal building "inspection" to help us determine what maintenance issues need to be addressed so we can prioritize and determine budget needs.

We will review vacation policy at our October meeting.

Board members approved rate of pay for Deb Stavseth as substitute.

There being no more business, Kathy moved to adjourn the meeting at 7:15 p.m. Jan seconded.

Respectfully submitted,  
Kathy Cox

Date of next meeting: October 20, 2016 at the library.