

Westmoreland Public Library  
Board of Trustees  
September 25, 2014

## UNAPPROVED MINUTES

Meeting called to order at 6:45 p.m.

Present: Louise Slayton, Chair; Cindy Cote, Treasurer; Lynn Zimmerman, Secretary, Kathy Cox, Jayne Burnett, library director, Terry Cox, guest

Previous minutes: accepted as amended, motioned by Cindy and seconded Kathy, passed.

Treasurer's report: approved, motioned by Kathy and seconded by Lynn, passed.

## OLD BUSINESS

Roof repair: Terry Cox described the problems that need to be addressed in the replacement and repair of the roof. Discussed steps that need to be taken to secure estimates.

Snow clearing: We need to increase budget to cover this expense. Continuing to investigate options for getting the job done.

Lawn mowing: We need to increase budget to cover this expense. Continuing to investigate options for getting the job done.

Custodial help: We need to increase budget to cover this expense. Discussed changing custodial needs and how to address them.

## NEW BUSINESS

Pre-buy on gas: Need to contact gas company.

New Hampshire Library Trustees Association: Discussed membership and decided not to join.

New volunteers: We've got a couple new ones.

School children: Will start coming to the library next week.

New trustees: Discussed need for people with bookkeeping skills and odd-job skills.

French lessons: Have wrapped up and were well received.

Filemaker system: Crashed recently but was repaired, signalling that it's time to move into automation.

There being no further business, meeting adjourned at 8:00 p.m.

Respectfully submitted,

Lynn Zimmerman

Date of next meeting October 23, 2014 at the library.